

Year 5

Year 5 Toolkit									
Full Stops	Commas	Capital Letters	Finger Spaces	Full Sentences	Apostrophes (contraction and possession)	Subordination (subordinating conjunction)	Co-ordination (co-ordinating conjunction)	Noun phrases	Hyphens
Adverbs	Adjectives	Prepositions	Present and past tense (active and passive)	Inverted commas	Fronted adverbials	Cohesion	Relative clauses beginning with a relative pronoun	Modal verbs	Parenthesis

Autumn Term 1	Autumn Term 2	Spring Term 1	Spring Term 2	Summer Term 1	Summer Term 2
Explanation	Newspaper	Advert	Biography	Poetry	*New* Script
A question as a title A short opening that includes a question The stages of the process in chronological order (if required) Technical language for the topic Diagrams with illustrations and captions Expanded noun phrases Prepositions Co-ordinating and subordinating conjunctions Fronted adverbials	A headline Introductory paragraph which includes a brief summary of the 5Ws Facts about the main events using the 5Ws (who, what, where, when, why) Third person Chronological order The reporter's name Pictures with captions Paragraph to explain what might happen next A conclusion Quotes written as direct speech Subordinating conjunctions	Catchy title or slogan Short introduction which directly addresses the reader Exaggerate the positive points Rhetorical questions Layout includes sub-headings and bullet points Entice reader with Special offers and customer reviews Vary sentence structure and punctuation for effect	(Year 1) Ideas grouped together in time sequence Past Tense Third Person	Adjectives Verbs Nouns Follows a clear form Adverbs Alliteration Simile Expanded Nouns Phrases Suffix – er and est Simile	Cast list Prop and costumes list Narrator Speakers' names on the left Written dialogue without speech marks Structured into scenes Written stage directions in brackets Used standard and non-standard English appropriately
Detailed information about the topic	Appropriate coordinating and subordinating	Describe the facility or features in detail –	An introduction that summarises the	Consolidate prior learning.	

Relative clauses beginning with relative pronouns Adverbials for cohesion	conjunctions, for example, 'therefore' and 'despite'.	powerful adjectives and verbs Persuasive language including powerful adjectives and memorable phrases Modal verbs	main events of a person's life Detailed information about the key events in the person's life in chronological paragraphs Specific facts about achievements, influences and significant people Quotes from the person them self or other key people in their life A conclusion about how they are/will be remembered? Adverbials	Figurative language including simile, personification and metaphor. Hyphens	
Diary	Narrative Story (setting description)	Non-chronological report	*New* Speech	Letters (Persuasive)	Narrative Story (dialogue)
The date and/or time that the entry was written Writing in the first person Writing in past tense for main events Personal emotions and feelings An informal style of writing Paragraphs Chronological order Time conjunctions Adverbials Present tense	Beginning, problem and resolution (problem solved) Written in appropriate tense Chronologically organised Paragraphs Sentence types: statements, command, question and exclamation Adjectives Expanded noun phrases	Third person Topic words Ideas grouped together by similarity Sub-headings Fact box Introduction and summary at the end Glossary to explain some of the topic language Present tense verbs (unless it is a historical report) Writing in the third person	Introduce the issue Explain why it is important Pose a problem Call for action Use evidence and examples Suggest a solution Memorable closing statement or provocative question to end Formal language Rule of 3 Repetition Rhetorical questions	Ideas grouped in sentences in time sequence Introduction and conclusion All letter layout features. Paragraphs to organise key ideas Rhetorical questions Emotive language Commas in list and to avoid ambiguity Apostrophes for contraction	Beginning, problem and resolution (problem solved) Written in appropriate tense Chronologically organised Paragraphs Sentence types: statements, command, question and exclamation Adjectives Expanded noun phrases Coordinating- and or but Subordination- when if that because

	Coordinating- and or but Subordination- when if that because Apostrophe for contraction, possession and plural possession Powerful adjectives to describe appearance, actions, thoughts and feelings Use the 5 senses and powerful adjectives and verbs to describe Prepositional phrases for time and place Speech Marks – inverted commas to demarcate direct speech with other punctuation Cohesion Varied reporting verbs	Formal language Fronted adverbials			Apostrophe for contraction, possession and plural possession Powerful adjectives to describe appearance, actions, thoughts and feelings Use the 5 senses and powerful adjectives and verbs to describe Prepositional phrases for time and place Speech Marks – inverted commas to demarcate direct speech with other punctuation Cohesion Varied reporting verbs Use figurative language to create effect
Personal emotions and feelings Adopt voice of author fully, for example, short sentences to show worry and panic; jokes to show humour. Parenthesis (brackets, dashes and commas)	Use figurative language to create effect	Extra details to support the main points Sentences written in a formal tone		Relative clauses	